

Princeton University

Dean of the Faculty
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Dear Colleague:

I am delighted to remind you of the dependent child care fund, created two years ago to cover costs of dependent child care for full, associate, and assistant professors who are attending learned society meetings, other conferences, workshops and professional development opportunities. This fund has been created through a special allocation of Dean of the Faculty support so that faculty members with children can more easily attend professional meetings. Since this is a new program, we will evaluate the use of the fund after three years to see what changes, if any, should be made.

Dependent Child Care Fund

The Dependent Child Care Fund provides dependent child care assistance for professorial rank faculty members attending professional development events such as academic conferences. Awards from the fund may be used by recipients for dependent care at a conference, or at an alternative location (including at home), and may include those expenses incurred in transporting a caregiver.

Eligible members of the faculty may submit more than one request (and receive more than one grant) within a given academic year, up to a net (post-tax) maximum of \$500 in funding per academic year.

Requests should be submitted to the Office of the Dean of the Faculty (Room 301 Nassau Hall) at least two weeks prior to an event requiring dependent care, and must include the following:

- The name and home department of the faculty member
- Name, age, and home address of the dependent(s) receiving child care
- A description of the dependent's relationship to the applicant
- A description of the conference or other event associated with this request, including date(s) and location, and of the faculty member's role in the event (e.g. panel organizer, paper presenter)
- A detailed budget noting anticipated expenses associated with the request. This should include information about travel and accommodations for the dependent(s) (and possibly the caregiver) if relevant to the budget, as well as a description of the planned care (the provider's name, the provider's relationship to the applicant, the location of the care, hourly cost, etc.)

Funding will be provided in the form of dependent care grants. Payment of these grants will be made as additional compensation through the regular monthly payroll, since this type of funding is considered taxable income by the Internal Revenue Service. Questions may be addressed to Associate Dean Sandra Johnson, sandyj@princeton.edu, extension 8-5230.

With all good wishes,
David P. Dobkin