

To All Departments:

The FY09 Year End Closing dates for the E-Commerce applications are listed below. Electronic transmissions will be requested on those dates and the data will be applied to University's first close journal vouchers. Any charges or credits not appearing on this transmission will become part of July FY10 reporting. Please plan appropriately to guarantee posting for this fiscal year.

If you have any questions, please email Rose Paulsen at [rosef@princeton.edu](mailto:rosef@princeton.edu).

Petty Cash Reimbursement - June 12

Apple - June 19

Fisher Scientific - June 19

DHL - June 19

Edward Don - June 19

Sigma Aldrich - June 19

UPS - June 19

Office Max (Boise) - June 19

FedEx - June 19

Visa Credit Card - June 12

CDW-G - June 19

Dell - June 15

Grainger - June 19

Lenovo - June 19

Amazon - June 19

Newark - June 19

Hamilton Supply - June 19

VWR - June 19