



## *Honoraria Acceptance*

I \_\_\_\_\_,

agree to accept an honorarium in the amount of \$\_\_\_\_\_ from Princeton University in return for (describe services to be provided) \_\_\_\_\_

\_\_\_\_\_ on (date)\_\_\_\_\_.

### ***Check One of the boxes below:***

I will provide the University with a valid IRS Form W-9 if I am a U.S. citizen or resident alien of the United States. If I am a non-resident alien of the United States and would like to request the application of treaty benefits to the amounts I will receive, I will provide the University the applicable withholding exemption documentation (Form 8233 and Form SPT for services rendered by individuals personally and Form W-8 BEN for services rendered by entities).

I understand that the University will:

- 1) Report the payment as taxable to the IRS on Form 1099 if I am a U.S. citizen or resident alien and
- 2) Withhold federal income tax from my payment at the rate of 30% (absent the submission of treaty documentation) from my honorarium payment and report the payment to the IRS on Form 1042-S if I am a non-resident alien.

I decline the payment of an honorarium and understand the University cannot make payments to third parties I designate in lieu of providing a payment to me.

\_\_\_\_\_ Signature

\*If accepting honoraria while on a B1, B2, WB, WT, or F1 Visa attach "Affidavit of Honoraria Eligibility" form located at <http://web.princeton.edu/sites/TreasurersOffice/PayrollPayablesTax/AccountsPayableTravel/Files/Forms/AffidavitOfHonorariaEligibility.pdf>