Print Form Reset Form

Form **NJ-W4-WT**
(4-02, R-9)

State of New Jersey - Division of Taxation

Employee's Withholding Allowance Certificate

1 SS#	2. **Filing Status: (Check only one box)**
Name	1. ☐ Single
Address	2. ☐ Married Joint
City / State / Zip	3. ☐ Married Separate
	4. ☐ Head of Household
	5. ☐ Qualifying Widow(er)

3. If you have chosen to use the chart from instruction A, enter the appropriate letter here .	3.
4. Total number of allowances you are claiming (see instructions) .	4.
5. Additional amount you want deducted from each pay . .	5. $
6. I claim exemption from withholding of NJ Gross Income Tax and I certify that I have met the conditions in the instructions of the NJ-W4 If you have met the conditions, enter "EXEMPT" here . .	6.

7 Under penalties of perjury, I certify that I am entitled to the number of withholding allowances claimed on this certificate or entitled to claim exempt status.

Employee's Signature	Date
Princeton University, Treasurer's Office, P.O. Box 5292, Princeton, NJ, 08544	210634501000
Employer's Name and Address	Employer Identification Number

BASIC INSTRUCTIONS

Line 1 Enter your name, address, and social security number in the spaces provided.

Line 2 Check the box that indicates your filing status. If you checked Box 1 (Single) or Box 3 (Married Separate) you will be withheld at Rate A.
Note If you have checked Box 2 (Married Joint), Box 4 (Head of Household), or Box 5 (Qualifying Widow(er)) and either your spouse works or you have more than one job or more than one source of income and the combined total of all wages is greater than $50,000, see instruction A below. If you do not complete Line 3, you will be withheld at Rate B.

Line 3 If you have chosen to use the wage chart below, enter the appropriate letter

Line 4 Enter the number of allowances you are claiming. Entering a number on this line will decrease the amount of withholding and could result in an underpayment on your return

Line 5 Enter the amount of additional withholdings you want deducted from each pay.

Line 6 Enter "EXEMPT" to indicate that you are exempt from New Jersey Gross Income Tax Withholdings, if you meet one of the following conditions:

- Your filing status is **SINGLE or MARRIED SEPARATE** and your wages plus your taxable non-wage income will be $10,000 or less for the current year.
- Your filing status is **MARRIED JOINT**, and your wages combined with your spouse's wages plus your taxable nonwage income will be $20,000 or less for the current year.
- Your filing status is **HEAD OF HOUSEHOLD** or **QUALIFYING WIDOW(ER)** and your wages plus your taxable nonwage income will be $20,000 or less for the current year.

Your exemption is good for **ONE** year only. You must complete and submit a form each year certifying you have no New Jersey Gross Income Tax liability and claim exemption from withholding. If you have questions about eligibility, filing status, withholding rates, etc. when completing this form, call the Division of Taxation's Customer Service Center at 609-292-6400.

Instruction A - Wage Chart

This chart is designed to increase withholdings on your wages if these wages will be taxed at a higher rate due to inclusion of other wages or income on your NJ-1040 return. **It is not intended to provide withholding for other income or wages.** If you need additional withholdings for other income or wages use Line 5 on the NJ-W4. This wage chart applies to taxpayers who are married filing jointly, heads of households, or qualifying widow(ers). **Single individuals or married individuals filing separate returns do not need to use this chart.** If you have indicated filing status #2, 4, or 5 on the above NJ-W4 and your taxable income is greater than $50,000, you should strongly consider using the wage chart.

HOW TO USE THE CHART

1) Find the amount of your wages in the left-hand column

2) Find the amount of the total for all other wages (including your spouse's wages) along the top row.

3) Follow along the row that contains your wages until you come to the column that contains the other wages.

4) This meeting point indicates the Withholding Table that best reflects your income situation.

5) If you have chosen this method, enter the "letter" of the withholding rate table on line 3 of the NJ-W4.

NOTE: If your income situation substantially increases (or decreases) in the future, you should resubmit a revised NJ-W4 to your employer

THIS FORM MAY BE REPRODUCED

WAGE CHART

YOUR WAGES	Total of All Other Wages: 0 – 10,000	10,001 – 20,000	20,001 – 30,000	30,001 – 40,000	40,001 – 50,000	50,001 – 60,000	60,001 – 70,000	70,001 – 80,000	80,001 – 90,000	OVER 90,000
0 – 10,000	B	B	B	B	B	B	B	B	B	B
10,001 – 20,000	B	B	B	B	C	C	C	C	C	C
20,001 – 30,000	B	B	B	A	A	D	D	D	D	D
30,001 – 40,000	B	B	A	A	A	A	A	E	E	E
40,001 – 50,000	B	C	A	A	A	A	A	E	E	E
50,001 – 60,000	B	C	D	A	A	A	E	E	E	E
60,001 – 70,000	B	C	D	A	A	E	E	E	E	E
70,001 – 80,000	B	C	D	E	E	E	E	E	E	E
80,001 – 90,000	B	C	D	E	E	E	E	E	E	E
over 90,000	B	C	D	E	E	E	E	E	E	E