



Treasurer

Purchasing - Surplus and Capital Equipment
2 New South Building
Princeton, NJ 08544
Phone: (609) 258-2347 **Fax:** (609) 258-1169

**Individual Computer / Equipment
Off Campus Use Acknowledgement, Release and Waiver**

Princeton is providing and _____ is accepting the following item(s) for off-campus use (off-campus use is defined as a minimum of at least four (4) hours of work per week performed off campus):

Princeton will provide support for the above listed item(s) as long as the item(s) are supported by the responsible campus authority. Once the item(s) are classified as no longer supported by the responsible campus authority, then the use of said item(s) will become the sole responsibility of _____.

_____ understands that Princeton is extending the right to use the above listed item(s) and any associated software for campus-related purposes at home. Individuals are not licensed to use the software at home for personal purposes. Individuals will be responsible for returning the above listed item(s) and/or removing the software immediately upon the earlier of:

1. Any event which causes the individual to no longer be a faculty or staff member at Princeton.
2. The termination of use of the above listed item(s).
3. The expiration of this Off-Campus Use Agreement.

_____, hereby fully releases, absolves and holds harmless Princeton University, its trustees, officers, administrators, faculty, staff and other employees or agents from all liability arising out of claims or actions relating to accidents, injuries, damages or loss which arise out of the acceptance and use of the above listed item(s) except for liability arising from any act or omission by Princeton determined by a court of competent jurisdiction to constitute gross negligence.

_____, agrees that this release has been freely and voluntarily executed and that the contents have been fully and completely read and understood.

End User's Name: _____ End User's Signature: _____
Dept Mgr's Name: _____ Dept Mgr's Signature: _____
(please print) Date: _____