

Project Management Made Easy: 3 Hours, 3 Templates, and You're Ready To Go!

Cost: \$375.00 for three hours, for a maximum of 10 people.

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Get an overview of project management principles and best practices, and try your hand at developing a project plan, detailed task list, and a monthly status report. In three hours you'll be exposed to three easy templates that will enable you to walk away and start managing projects in your department. No special tools are needed. This straightforward approach to project management can be used for managing both simple and complex initiatives. *(If there is demand, training in MS Project will also be offered in the future. A prerequisite for that workshop will be "Project Management Made Easy.")*