Annual Security Report
2007
Equal Opportunity Policy

Princeton University subscribes to a policy of equal opportunity. The University believes that commitment to principles of fairness and respect for all helps create a climate that is favorable to the free and open exchange of ideas, and the University seeks to reach out as widely as possible in order to attract the ablest individuals as students, faculty, and staff. For these reasons, decisions concerning admission to University academic and other programs, as well as employment decisions in all University departments and offices, are made on the basis of an individual’s qualifications to contribute to meeting Princeton’s educational objectives and its institutional needs. In applying this policy, the University is committed to the principle of not discriminating against individuals on the basis of personal beliefs or characteristics such as political views, religion, national or ethnic origin, race, color, sex, sexual orientation, gender identity, age, marital status, veteran status, or disability unrelated to job or program requirements.

In addition to the general policy just defined, Princeton has specific legal obligations as a recipient of federal financial assistance and as a federal contractor. These obligations include the development and implementation of a plan to undertake appropriate forms of affirmative action to employ women, people of color, people with disabilities, and Vietnam-era and disabled veterans. Princeton’s affirmative action plan is available for review at the University upon request.

The University president and provost are responsible for overseeing the implementation of this equal opportunity policy and the affirmative action plan. The vice provost for institutional equity and diversity is responsible for monitoring University practices and procedures to ensure compliance with our policy and federal, state, and local laws and regulations, including Section 504 of the Rehabilitation Act and Title IX of the Education Amendments of 1972. Inquiries regarding these matters should be directed to the Office of the Vice Provost for Institutional Equity and Diversity, Princeton University, 321 Nassau Hall, Princeton, NJ 08544 or (609) 258-6110.

Nondiscrimination Statement

In compliance with Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and other federal, state, and local laws, Princeton University does not discriminate on the basis of age, race, color, sex, sexual orientation, gender identity, religion, national or ethnic origin, disability, or status as a disabled or Vietnam-era veteran in any phase of its employment process, in any phase of its admission or financial aid programs, or other aspects of its educational programs or activities. The vice provost for institutional equity and diversity is the individual designated by the University to coordinate its efforts to comply with Title IX, Section 504 and other equal opportunity and affirmative action regulations and laws. Questions or concerns regarding Title IX, Section 504 or other aspects of Princeton’s equal opportunity or affirmative action programs should be directed to the Office of the Vice Provost for Institutional Equity and Diversity, Princeton University, 321 Nassau Hall, Princeton, NJ 08544 or (609) 258-6110.
For emergencies, call:

On campus, Department of Public Safety: 911
Off campus, Borough and Township police/EMS: 911
University Health Services: 258-3141
    after hours: 258-3139
Counseling Center, during hours: 258-3285
From the director of Public Safety

Thank you for taking time to read this year’s annual security report. This report is designed to provide you with important information about your safety and security on campus. In addition to outlining the details of the various programs the University offers community members, the report also contains statistics about crime on campus.

When you review the statistics, you will note that Princeton University is an extremely safe campus. The safety you experience on campus is due in part to the combined efforts of many different departments and individuals. Safety is a shared responsibility and we rely on every community member to contribute to security on campus by reporting suspicious activities and using common sense when going about their daily activities.

The Department of Public Safety is primarily responsible for developing services, programs, and strategies for maintaining a reasonably safe campus.

In order to meet this goal, the department focuses primarily on four functions. First is a strong partnership with the community. We recognize that we provide services with consent from our community and support the idea that all relationships require constant nurturing. We are committed to the philosophy of community-oriented public safety and problem solving which we carry out through our Community Partnership Initiative (CPI). Through this program, we have assigned officers to serve as liaisons with various student organizations, residential colleges, varsity athletic teams, and administrative offices. In addition to engaging in some of the more routine crime prevention programming, the liaisons introduce other programs for problem identification and solving. The CPI program has become the cornerstone of our efforts to become more fully engaged with the campus community as partners in safety.

Second, we focus on the emergency management function which requires a comprehensive approach to preventing, preparing for, responding to, and recovering from emergency situations. The University has a proactive approach to planning for emergencies and these efforts are led by the Emergency Preparedness Task Force.

Third, we attempt to leverage security technology to serve as a force multiplier for our safety and security efforts. The University has invested in several different systems that allow us to enhance safety through technology. These systems include automated card access to many facilities on campus, security cameras in select areas, and a state-of-the-art public safety command center which serves as the hub for emergency response.

Finally, the department is charged with the enforcement of University regulations and state and local laws. This function is essential to maintaining an environment that is safe and allows our educational mission to occur without disruptions.

We hope you find this report informative and helpful, and that your stay at Princeton will be enjoyable and safe. If you have questions or would like further information about safety and security at Princeton University, please visit us at www.princeton.edu/publicsafety or contact us at 258-1000.

Steven J. Healy
Director of Public Safety
The Campus Security Act, legal requirements

The Campus Security Act requires colleges and universities to:

• publish an annual report every year by October 1 that contains three years of campus crime statistics and certain campus security policy statements;
• disclose crime statistics for the campus, public areas immediately adjacent to or running through the campus, and certain non-campus facilities and remote classrooms. The statistics must be gathered from campus police or security, local law enforcement, and other University officials who have “significant responsibility for student and campus activities;”
• provide “timely warning” notices of those crimes that have occurred and pose an ongoing “threat to students and employees;” and
• disclose in a public crime log “any crime that occurred on campus… or within the patrol jurisdiction of the campus police or the campus security department and is reported to the campus police or security department.”

The Princeton University Department of Public Safety is responsible for preparing and distributing this report. We work with many other departments and agencies, such as the Offices of the Dean of Undergraduate Students and the Dean of the Graduate School, the Princeton Borough Police Department, and the Princeton Township Police Department, to compile the information.

We encourage members of the Princeton University community to use this report as a guide for safe practices on and off campus. It is available on the Web at www.princeton.edu/sites/publicsafety/CSR2006.pdf. Each member of the University community receives a postcard that describes the report and provides its Web address. For a paper copy, contact the Department of Public Safety at 609-258-5772, or e-mail vperez@princeton.edu.
The Department of Public Safety: Who we are

Located at 200 Elm Drive, the Department of Public Safety is open 24 hours a day, 365 days a year. The telephone number for emergency calls is 911 (off campus it is 609-258-3333); the telephone number for routine business calls is 258-1000 (off campus it is 609-258-1000).

The department consists of professional campus police and public safety officers dedicated to providing best-in-class service to the community.

Officers patrol the campus on foot, by bicycle, and in vehicles. Several officers and a supervisor are on duty 24 hours a day. The Communications Center is staffed with trained and certified dispatchers who answer calls for service, dispatch officers and other emergency services to incidents, and monitor intrusion detection and fire alarms. The department also employs students who carry out a variety of roles, including operating the campus escort program, P-Rides Express.

Our mission and values

Our mission is to enhance the living, learning, and working experience at Princeton University by protecting life, maintaining order, and safeguarding property. We fulfill this purpose by providing our community with a full range of services that meet the highest professional standards of campus public safety. We are committed to working with the community to define our priorities and build lasting partnerships. Our core values guide us in this mission.

**Integrity**  We firmly adhere to the values set forth in this document and our professional ethics, as outlined in the Law Enforcement Code of Ethics. We expect every member of our department to uphold the highest ethical standards at all times.

**Respect**  We treat all members of the community and each other with courtesy, fairness, and dignity.

**Professionalism**  We will continually develop our knowledge, skills, and abilities to the highest levels possible to enable us to provide the finest public safety services to the Princeton University community. Our approach is based on a commitment to excellence, innovation, and continuous improvement.

**Accountability**  We value the opportunity to serve the community and will ensure that our conduct always merits trust and support. We will accept full responsibility for our actions and will take appropriate actions to meet community and professional expectations.

**Service**  We are committed to enhancing public safety and increasing the community's sense of security. We will work in partnership with the community to identify and solve problems that affect the quality of life on campus. We demonstrate our commitment to serve by placing the needs of others ahead of our own.

**Mentoring**  We recognize that individual and team contributions are essential to a high-performing department. By sharing insight and guidance, and creating learning opportunities, we acknowledge that each member of our department makes a valuable contribution to our purpose and vision.

**Appreciation**  We are proud of our profession, our colleagues, our department, and Princeton University. We recognize the sacrifices our members make to ensure the safety and security of the community. We will do all possible to ensure all our members feel appreciated and duly rewarded for their contributions.
Campus policing and security policies

Campus police officers, law enforcement authority, and interagency cooperation

Campus police officers derive their law enforcement authority from New Jersey statutes, Title 18A, Section 6-4; and the trustees of Princeton University. Title 18A, Section 6-4 gives officers “all the powers of policemen and constables in criminal cases and offenses against the law anywhere in the state of New Jersey,” including the powers of arrest. Campus police officers are required to complete a police training course approved and authorized by the State of New Jersey Division of Criminal Justice Police Training Commission. Officers also are required to attend mandatory in-service training throughout the year to enable them to perform more efficiently and more safely.

The non-sworn public safety officers attend a training program sponsored by the New Jersey College and University Public Safety Association (CUPSA). This program provides officers with a basic orientation to the theories of campus security.

All officers participate in a minimum 240-hour Field Training and Evaluation Program to further orient them to public safety at Princeton University.

Interagency cooperation

The Department of Public Safety works closely with the Princeton Borough and Princeton Township police departments, as well as with the New Jersey State Police. We rely on these relationships for support on several levels. In addition to sharing critical information, the Department of Public Safety has immediate contact with the Princeton Borough and Princeton Township 911 Centers. This arrangement gives us immediate access to mutual aid and support from these two departments. Officers from both municipal agencies work at events on the Princeton University campus.

Voluntary and confidential reporting of crime and other serious incidents

Princeton University has several methods for individuals to report crimes and other serious incidents on a voluntary and confidential basis, such as the Anonymous Report of Sexual Assault.

This form allows victims or witnesses to anonymously report an incident of sexual assault. It assists the University in evaluating whether a Campus Safety Alert should be issued and in collecting valuable information about sexual assaults. It is a valuable tool available to any member of the community. To obtain the form, contact the Department of Public Safety; University Health Services (UHS); or the Sexual Harassment, Assault, Advising, Resources, and Education (SHARE) office.

Princeton University Campus Safety Alert Information

This form allows victims or witnesses to anonymously report an incident of sexual assault. It assists the University in evaluating whether a Campus Safety Alert should be issued and in collecting valuable information about sexual assaults. It is a valuable tool available to any member of the community. To obtain the form, contact the Department of Public Safety; University Health Services (UHS); or the Sexual Harassment, Assault, Advising, Resources, and Education (SHARE) office.
Reporting criminal incidents and other emergencies

All students, employees, and guests should promptly report criminal incidents, accidents, and other emergencies to the Department of Public Safety by dialing 911. Individuals also may report incidents in person at the department’s headquarters at 200 Elm Drive.

The University has installed emergency two-way call boxes (blue light phones) throughout campus for use during emergencies. By pressing the red button on the stations, users can communicate directly with our Communications Center. The location of the station is digitally displayed to the communications officer.

Monitoring and recording criminal activity at off-campus organizations

The University relies on its close working relationships with local law enforcement agencies to receive information about incidents involving students on campus. The Department of Public Safety will actively investigate any crime information it receives concerning or involving a member of the campus community. If the University is notified of a situation in which a campus community member is the victim of a crime, the department may issue a Campus Safety Alert, detailing the incident and providing tips so that other community members may avoid similar incidents.

The Department of Public Safety is notified of crime or other serious incidents occurring at eating clubs on Prospect Avenue. We will forward for disciplinary action any information regarding student misconduct on Prospect Avenue.

Access to campus facilities and dormitories

Access to campus buildings and grounds is a privilege extended to students, faculty, staff, and authorized guests. The University encourages an open environment with limited constraints to ensure the reasonable protection of all members of the community. Except for residence halls, most campus facilities are open during weekday business hours. Individuals who wish to access University buildings or property during non-business hours or for special events should contact the appropriate department administrator, Conference and Event Services, or the Department of Public Safety.

An automated card access control system is also installed in several academic and administrative buildings. University members with questions about the system should contact the appropriate department manager or the Tiger Card Office at 258-5436.

Special procedures for residence hall access

All residence halls are equipped with an automated card access control system. Unlimited access is available to students and authorized staff and faculty via the system. Guests and other visitors may visit residence halls as long as they have been authorized by a member of the community. The exterior doors to student residence halls remain locked 24 hours a day.

In addition to the automated card access control system, all exterior doors in the residence halls are equipped with a centrally monitored electronic alarm system.

The Princeton University Alarm Shop maintains this system and works with the University’s card access control system (CACS) advisory group for policy guidance.
Princeton University is committed to campus safety and security. Exterior lighting and landscape control is a critical part of that commitment. Representatives from various departments continually conduct security surveys to ensure campus lighting is adequate and that the landscape is appropriately controlled. Department members conduct routine checks of lighting on campus during regularly assigned patrol duties. If lights are out or dim, officers will initiate an immediate work order, which is acted upon by a representative of the appropriate maintenance office, usually within 24 hours or the next business day. We encourage community members to report any deficiency in lighting to the Facilities Customer Service Center at 258-8000. Any community member who has a concern about physical security should contact the department at 258-5772.

The department and representatives from the alarm and lock shops work together to identify inoperative locking mechanisms. We encourage community members to promptly report any locking mechanism deficiency to the Facilities Customer Service Center at 258-8000, or to the Department of Public Safety at 258-1000.

Maintenance staff are available to respond to calls for service regarding unsafe facility conditions or for personal safety and property protection. These conditions also may include unsafe steps or handrails, unsafe roadways on campus, and unsecured equipment.

Timely warning notices

Campus Safety Alerts

To help prevent crimes or serious incidents, the Department of Public Safety, in conjunction with other departments on campus, issues Campus Safety Alerts in a timely manner to notify community members about certain crimes in and around our community. Members of the community who know of a crime or other serious incident should report that incident as soon as possible to the Department of Public Safety so that a Campus Safety Alert can be issued, if warranted.

If community members report crimes or serious incidents to other University administrators, those administrators will notify the Department of Public Safety. Representatives of these offices will promptly
notify and collaborate with the Department of Public Safety to issue a Campus Safety Alert, if one is appropriate.

**Distribution of Campus Safety Alerts**

The department distributes Campus Safety Alerts in various ways. Once the University determines that an alert will be issued, the department e-mails the announcement and posts it on its Web site ([www.princeton.edu/publicsafety](http://www.princeton.edu/publicsafety)). The department also posts alerts on bulletin boards throughout campus.

**Daily Crime Log**

The Department of Public Safety maintains a Daily Crime Log that records, by the date the incident was reported, all crimes and other serious incidents that occur on campus, in a non-campus building or property, on public property, or within the department’s patrol jurisdiction.

The Daily Crime Log is available for public inspection at the department’s headquarters or at [www.princeton.edu/publicsafety](http://www.princeton.edu/publicsafety). The Daily Crime Log includes the nature, date, time, and general location of each crime reported to the department, as well as the disposition of the complaint, if this information is known at the time the log is created.

The department posts specific incidents in the Daily Crime Log within two business days of receiving a report of an incident and reserves the right to exclude reports from the log in certain circumstances.

**Emergency Preparedness**

Princeton University’s need to be prepared for emergencies is ongoing. Through proactive training, drills, and involvement with organizations such as the International Association Campus Law Enforcement Administrators (IACLEA), we are continuing to build a community that is ready and willing to support and protect the campus. Through the National Incident Management System (NIMS), we have developed techniques that support our requirements in emergency operations. Through Princeton Telephone/E-mail Notification System (PTENS), a mass notification system has been implemented which allows authorized Princeton officials to send news and instructions simultaneously to individuals through landline phones, cell phones, text messaging, and e-mail within moments of the critical incident.
Preventing crime through collaboration and cooperation

Crime prevention is a top priority of the department. Together with other campus offices, the department provides programs to enhance personal safety, teach proactive crime-reduction strategies, and help community members develop self-esteem, which contributes to a healthy community.

The campus’s crime-prevention strategy rests on a multilayered foundation of a proactive area patrol of the campus, crime prevention education and training, building and area security surveys, and property registration. This approach relies on the dual concepts of eliminating or minimizing criminal opportunities, whenever possible, and encouraging community members to take responsibility of their own and other’s safety.

Members of the department are available to assist any individual or group in planning, presenting, and coordinating programs of interest or concern. Listed to the right are some of the umbrella programs and services offered by the department:

Crime prevention education and awareness

Community Partnership Initiative (CPI)
The Community Partnership Initiative (CPI) program assigns department members to each residential college and student organizations. The member serves as the primary liaison for all public safety services to the college or organization. These activities include holding special topic and general crime prevention seminars, conducting building surveys, distributing literature, conducting customer satisfaction surveys, solving problems, and developing substantive relationships with members of the community. To see who your liaison is visit www.princeton.edu/publicsafety.

Residence halls fire prevention information

Smoke detectors and sprinkler systems.
All residence halls have smoke detectors and sprinkler systems installed and a Fire Alarm Control Panel. There are smoke detectors in each student room as well as in common areas. These are connected to the central alarm system, which, in turn, is connected to the Department of Public Safety.

Fire drills. The department in conjunction with the housing department conducts two fire drills (evacuations) from each residence hall during the academic year. The University requires complete evacuation of buildings during a fire alarm. Individuals who ignore fire alarms and required evacuations may face disciplinary action. Since false alarms may lower the evacuation response from students, the University will analyze the cause or causes of false alarms and work to reduce their occurrence. By reducing the number of false alarms, we hope to maintain students’ diligence in responding.

Rape Aggression Defense (RAD)
The Department of Public Safety and the Sexual Harassment, Assault, Advising, Resources, and Education (SHARE) office at University Health Services (UHS) offer the Rape Aggression Defense (RAD) Systems program. This self-defense class, designed specifically for women, is a nationally recognized course that gives women the skills they need to prevent and survive a violent attack. The department usually offers a RAD Systems program each semester.
Operation Identification
This nationally organized program encourages engraving personal identification numbers on valuable property. Thieves tend to shy away from property with engraved numbers due to the difficulty of selling it on the open market. If an item is stolen and later recovered, the identification number will assist law enforcement agents in returning it to its rightful owner.

Crime prevention promotions, flyers, and other advertisements
The department publishes a general crime prevention brochure that outlines the many crime prevention programs and strategies available in the community. In addition, the department periodically chooses a special topic to highlight in flyers and on the department’s Web site.

Emergency blue light phones
These two-way call boxes are located strategically around campus. They allow an individual in need of assistance to speak directly with a member of the department. The communications officer will dispatch the appropriate emergency response team to the caller.

Campus Escort Program
If you must travel alone at night, the campus escort program provides a safe, reliable way to travel throughout the campus. The program consists of a shuttle van, called P-Rides Express, augmented by Department of Public Safety officers when the van is not running. The program operates on a dial-a-ride basis every day beginning at 5 p.m. Dial 8-RIDE. Refer to www.princeton.edu/pr/visitors/shuttles.shtml for more information.

Security surveys
These surveys are conducted on a regular basis with other members of the University community, including members of the student government. The primary goal of these surveys is to identify areas of the campus that may present vulnerabilities to one’s safety. The department works with the appropriate facilities office to address concerns noted in the surveys.
Harassing phone calls

If you receive a series of harassing or annoying phone calls, follow these procedures: After receiving the call, hang up, immediately pick up the receiver again and dial *57. Then notify the Department of Public Safety at 258-1000. This procedure puts an electronic marker within the phone system should it be necessary to locate the source of the call. If you receive this type of call in a voice mail please archive the call, and contact the Department of Public Safety.

Princeton University Alcohol Policy

Students at Princeton are expected to be acquainted with and abide by state laws and University regulations regarding alcohol and drugs and to be aware of the social, physiological, and psychological consequences of excessive drinking in order to make responsible and informed decisions about the serving and consumption of alcohol. The University provides regular educational programs on alcohol and drug abuse as well as counseling services. The University alcoholic beverage policy is designed to be consistent with the laws of the state of New Jersey, which, in general, prohibit the possession, consumption, and serving of alcoholic beverages by and to persons less than 21 years of age.

If you have questions or concerns, call the University Health Services Alcohol and Other Drugs Team at 258-85. If you seek alcohol or other drug education information and resources, visit www.princeton.edu/uhs/hi_alcohol.html.

Campus Drug Policy

Princeton University does not condone the possession, use, manufacture, or distribution of illegal substances or drug paraphernalia of any kind in any amount. Students in violation of this policy may be jeopardizing their own well-being as well as the well-being of the University community.

Among those violations considered to be most serious are the manufacture, sale, or distribution of illegal drugs; any involvement in illegal drug use or traffic with minors, particularly from the local area; and possession or use of the more dangerous or highly addictive drugs.
Preventing and responding to sexual assault

Princeton University is committed to creating and maintaining a community in which students, faculty, and staff can work and study in an atmosphere free from all forms of harassment, exploitation, or intimidation.

Every member of the University community should be aware that the University does not tolerate sexual assault and harassment and that such behavior is prohibited both by federal and state law and by University policy.

Princeton University will take whatever action may be needed to prevent, correct, and, if necessary, discipline and/or prosecute behavior that violates this policy and the law. All forms of sexual assault and all attempts to commit such acts are regarded as serious University offenses that are likely to result in suspension, required withdrawal, expulsion, or termination. Prosecution may take place, in accordance with New Jersey criminal law, independent of University actions.

For further information about the University’s stance on sexual assault or sexual harassment, contact the SHARE office at 258-3310 (day), 258-3139 (evening), or pick up a copy of “Campus Sexual Assault: What You Should Know.” You also can visit www.princeton.edu/uhs/ss_share.html.

Reporting a sexual assault

Reporting a sexual assault to Public Safety may help to prevent another assault. Reporting the incident does not mean that the survivor must proceed with a prosecution. Immediately following an attack, the survivor should try to write down everything she or he remembers about the incident, including the physical description of the suspect(s) and any further information about the identity or location of the suspect(s).

A SHARE counselor trained to deal with sexual assault issues in a confidential way will be available to talk to you. The counselor can assist you in contacting on- and off-campus resources for medical, legal, or emotional support. They also can assist you in changing an academic and/or living situation following an incident of sexual assault.

The SHARE office, located in University Health
SHARE

What to do if you or someone you know is sexually assaulted

Go to a place that is safe and seek medical treatment. If a sexual assault occurs, safety and medical assistance are the first considerations. On campus and in the local area, 24-hour assistance is available. Whether or not you decide to report the incident, seek medical treatment immediately and get counseling as soon as possible.

Do not douche, bathe, shower, or change clothes before seeking medical attention. Preserving evidence is important in later pursuing a criminal or other judicial case. Do not wash sheets or other bed coverings where critical DNA evidence may be found.

If you need medical transport to University Health Services (UHS), call the Department of Public Safety at 258-1000. Calling for transport will not result in an investigation unless the survivor wants to pursue one. Visits to UHS for medical treatment and counseling are confidential.
A qualified sexual assault counselor will meet with you and provide emotional support and advice on disciplinary and legal options.

Conversations with UHS clinicians and counselors are not disclosed to anyone (unless there is a threat of physical harm to that individual or others) without the expressed permission of the person seeking assistance.

Seek counseling. Even if you don’t report the sexual assault or press charges, you should contact the SHARE office at 258-3310, for counseling assistance. After hours, call Public Safety.

Report the sexual assault to the authorities. The more often sexual assaults are reported, the easier it may be to prevent them. Reporting the incident does not mean that the survivor must proceed with a criminal prosecution.

Immediately following an attack, the survivor should write down everything she or he remembers about the incident, including:

- physical description of the suspect(s);
- information about the identity or location of the suspect(s);
- the use of any threats or force.

Regardless of whether the survivor wants to pursue criminal prosecution, she or he should contact the Department of Public Safety, or a local law enforcement agency.

Filing a report with the Department of Public Safety
If the survivor or witness elects to contact the Department of Public Safety to file a formal report of the assault, an officer trained in investigating sexual assault will work with the individual to gather the pertinent information. The survivor always retains the right to decide whether she or he wants to proceed with a criminal prosecution. The officer will ensure that the survivor gets the counseling and other assistance she or he needs. The safety of the survivor will always remain the top priority of Department of Public Safety members.

Contacting Other Law Enforcement Agencies
Students may also contact local law enforcement agencies. Members of the Department of Public Safety and other University officials will assist the student in notifying the appropriate agency in the applicable jurisdiction.
Filing an internal complaint within the University

If you have been sexually assaulted, you have options for addressing such conduct. You may wish first to discuss the problem privately with a counselor or an adviser in the SHARE office, or another confidential counselor.

The University’s response system is designed to afford a complainant (the person who is bringing a charge) and a respondent (the person who is answering a charge) a fair, prompt, and appropriate resolution process. The process is designed to help persons who need support as they address these incidents, and incorporates both informal resolutions and formal disciplinary procedures.

The resolution of a formal sexual assault complaint is handled by the appropriate University judicial system. The full text of the protocol for handling informal and formal complaints is available from SHARE and other University resources. In determining whether the alleged conduct constitutes sexual harassment or assault, the full context in which the alleged incident occurred must be considered. Procedures for resolving complaints regarding sexual harassment and assault are detailed in Rights, Rules, Responsibilities. In any case, both the accuser and the accused are entitled to the same opportunities to have others present during any disciplinary proceeding. Both the accuser and the accused will be informed of the outcome of any proceeding.

During any sexual assault complaint proceeding, the University has a wide range of latitude when determining sanctions. Those sanctions may range from probation to expulsion from the University.

Changing living and academic situations

If a Princeton University student who is a survivor of a sexual assault or relationship violence requests a change in her or his living arrangements or academic schedule, the Office of the Dean of Undergraduate Students or the Dean of the Graduate School will assist the student. In conjunction with the Office of the Dean of the College, the deans will make changes to a student’s living or academic arrangements, as long as those changes are reasonably available.
Workplace violence

To ensure the safety and security of the workplace, Princeton University has implemented the following policy. Threats and/or threatening behavior, or acts of violence by University employees against staff members, faculty, students, visitors, or other individuals on University property or by University employees while in the conduct of University business off campus, are cause for removal from the workplace and may result in discipline and/or termination of employment. As outlined in Rights, Rules, Responsibilities, threatening behavior may include—but is not limited to: hitting, shoving, sexual assault, attacks, stalking, verbal or nonverbal threats, vandalism, arson, and carrying a weapon of any type (regardless of whether the owner is licensed to carry it or not) or explosives. In addition, damage or destruction to University property by any employee will result in termination of employment.

An employee who exhibits inappropriate or disruptive workplace behavior that can be deemed threatening or potentially threatening may be subject to disciplinary action up to and including termination of employment. The employee may be required to attend an employee-assistance program for assessment and counseling as a condition of continued employment. Failure to attend counseling may result in further disciplinary action, up to and including termination of employment.

All staff members have a responsibility to report threatening or violent behavior, whether that behavior is exhibited by a member of the Princeton community or visitors to the campus.

A report of threatening and/or violent behavior is disclosed only to those accepting the report in order to protect the reporting individual(s) from possible retaliation as well as the alleged offender. Information regarding such reports is only provided to individuals with a need to know and as required by courts and law enforcement agencies.

Reporting

Any employee who becomes aware of, or believes that he or she has witnessed an incident of violent or threatening behavior, or who is the recipient of threatening and/or violent behavior, should immediately report such incident(s) to the employee’s supervisor, the supervisor’s manager, or the human resources region manager.

If the employee believes that someone may be in imminent danger or if the incident in question has resulted in anyone being physically harmed, the employee must immediately contact the Department of Public Safety (911).
Crime statistics

The Department of Public Safety maintains a close relationship with the Princeton Borough and Princeton Township police departments to ensure that it is notified of any crime report that is made directly to them.

The Department of Public Safety will disclose any crime report made directly to any local law enforcement agency by a member of the campus community. The department at the Forrestal campus maintains the same close relationship with the Plainsboro police via its First Responders and the Princeton Plasma Physics Laboratory Emergency Services.

Definitions of reportable crimes

**Criminal homicide**

- **Murder and non-negligent manslaughter.** The willful (non-negligent) killing of one human being by another.
- **Negligent manslaughter.** The killing of another person through gross negligence.

**Forcible sex offenses**

- **Forcible rape.** The carnal knowledge of a person, forcibly and/or against that person’s will; or not forcibly or against the person’s will, where the victim is incapable of giving consent because of his or her temporary or permanent mental or physical incapacity (or because of his or her youth).
- **Forcible sodomy.** Oral or anal sexual intercourse with another person, forcibly and/or against that person’s will; or not forcibly against the person’s will, where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity.
- **Sexual assault with an object.** The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person’s will; or not forcibly or against the person’s will, where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity.
• **Forcible fondling.** The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person’s will; or, not forcibly or against the person’s will, where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity.

**Non-forcible sex offenses**

• **Incest.** Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

• **Statutory rape.** Non-forcible sexual intercourse with a person who is under the statutory age of consent.

**Robbery**

The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Aggravated assault**

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by a means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used that could and probably would result in serious personal injury if the crime were successfully completed.)

**Burglary**

The unlawful entry of a structure to commit a felony or a theft. For reporting purposes, this definition includes: unlawful entry with intent to commit a larceny or a felony, breaking and entering with intent to commit a larceny, housebreaking, safecracking, and all attempts to commit any of the aforementioned acts.

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**How do we compile these statistics?**

The Department of Public Safety collects the crime statistics disclosed in the charts (beginning on page 21) through a number of methods.

Public safety officers enter all reports of crime incidents made directly to the department through the Automated Records Management System (ARMS). After an officer enters the report in ARMS, a department administrator reviews the report to ensure it is appropriately classified in the correct crime category. The department periodically examines the data to ensure that all reported crimes are recorded in accordance with the crime definitions outlined in the *FBI Uniform Crime Reporting Handbook* and the *FBI National Incident-Based Reporting System Handbook* (sex offenses only).
Motor vehicle theft

The theft or attempted theft of a motor vehicle. (Motor vehicle theft is classified as any case where an automobile is taken by a person not having lawful access, even if the vehicle is later abandoned, including joy riding.)

Arson

Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Other offenses

- **Liquor law violations.** The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned activities. (Drunkenness and driving under the influence are not included in this definition.)

- **Drug abuse violations.** Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbituates, Benzedrine).

- **Weapon law violations.** The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: the manufacture, sale, or possession of deadly weapons; the carrying of deadly weapons, concealed or openly; the furnishing of deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned acts.
### Criminal offenses, Main Campus

<table>
<thead>
<tr>
<th>Type of Offense</th>
<th>On Campus</th>
<th>Residential Facility</th>
<th>Non-campus Building or Property</th>
<th>Public Property</th>
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* Thirteen of the sex offenses for 2006 were reported directly to the SHARE Office and were not requested to be investigated by law enforcement.

** Four arsons were committed by one person who was arrested.

Note: In the years 2004, 2005, and 2006, there were no hate crimes reported for Main or Forrestal Campus.

Note: The Residential Facility category is a subset of the “On Campus” category.
### Criminal offenses, Forrestal Campus

<table>
<thead>
<tr>
<th>Type of Offense</th>
<th>On Campus</th>
<th>Residential Facility</th>
<th>Non-campus Building or Property</th>
<th>Public Property</th>
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Note: In the years 2004, 2005, and 2006, there were no hate crimes reported for Main or Forrestal Campus.

Note: The Residential Facility category is a subset of the “On Campus” category.
### Arrests and judicial referrals, Main Campus

<table>
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<tr>
<th>Other Offenses</th>
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<th>Residential Facility</th>
<th>Non-campus Building or Property</th>
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### Arrests and judicial referrals, Forrestal Campus

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</table>

Note: In the years 2004, 2005, and 2006, there were no hate crimes reported for Main or Forrestal Campus.

Note: The Residential Facility category is a subset of the “On Campus” category.
Important telephone numbers and e-mail addresses

**EMERGENCY**

911

**Non-emergency**
24-Hour Communications Center 609-258-1000

**On-duty Supervisor**
609-258-8677 or 258-1000

**Director of Public Safety**
Steven J. Healy
609-258-5040
shealy@princeton.edu

**Deputy Director for Operations**
Charles W. Davall
609-258-3133
cw davall@princeton.edu

**Associate Director for Support Services**
Duncan W. Harrison
609-258-3132
duncanh@princeton.edu

**Business Manager**
Barbara Basel
609-258-7098
bbasel@princeton.edu

**Investigations**
609-258-3705

**Alerts to the Community**
Dial UCALL (258-2255), press A L E R T, press 1, and listen for warnings or important information being conveyed to the community.

**University Health Services**
Counseling and Medical Services
609-258-5357
Counseling and Psychological Services
609-258-3285
SHARE
609-258-3310

**Environmental Health and Safety**
609-258-5294

**Tiger Card and Parking Office**
For parking questions:
609-258-3157
For card access questions:
609-258-5436

**Fire Marshal**
Robert G. Gregory
609-258-6805
rgg@princeton.edu