

**You only need to fill out this form if you plan to register in-person (bring completed form with you) or by mail.**

**Mailed forms for will not be processed until**

**Wednesday, May 21, 2008 after 3 p.m.**

**Princeton University** 

**Application Form**  
All Information Kept Confidential

**Community Auditing Program (CAP)**

**Fall 2008**

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Name: \_\_\_\_\_  
*Please Print Last First MI*

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
*City State Zip Code*

Home Telephone: (\_\_\_\_\_) \_\_\_\_\_  
*Required*

Office Telephone: (\_\_\_\_\_) \_\_\_\_\_ ext. \_\_\_\_\_

E-mail: \_\_\_\_\_

Princeton Borough/Township Resident? ..... YES NO  
*Circle One*

Have you registered for CAP before? ..... YES NO  
*Circle one*

**Course Selection:**

How many courses do you wish to audit? \_\_\_\_\_ @ \$125.00 per course, per semester  
*Required*

*Cash, Check or Charge – Make Check Payable to Princeton University (cash in-person only)*

**Course selections must be listed in order of preference**

	Department	Course Number	Course Title	Days	Time
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					

**All refund requests must be in writing – No Refunds After September 26, 2008**

*Please check if applicable*

**Princeton University:**

\_\_\_\_ alumnus(a) \_\_\_\_yr.

\_\_\_\_ current faculty/staff

\_\_\_\_ retired faculty/staff

\_\_\_\_ parent of Student \_\_\_\_yr.

**Spouse of:**

\_\_\_\_ alumnus(a) \_\_\_\_yr.

\_\_\_\_ faculty/staff

\_\_\_\_ retired faculty/staff

\_\_\_\_ graduate student

## CAP PROGRAM PROCEDURES

1) Auditors are:

- required to register for classes with the CAP office; “walk-in’s” are not permitted;
- non-registrants will be asked to leave class;
- to attend only the CAP lecture(s) for which they have registered and are not permitted to attend precepts, seminars, or language or science labs;
- asked to communicate directly with the CAP Office about the program and courses (**do not contact the professors or departments**).

2) The primary mission of the university is to serve as a preeminent educational and research institution for the fully enrolled students. Thus, auditors are asked to be considerate of the fully enrolled students by doing the following:

- refrain from commenting during class;
- refrain from entering or exiting the classroom once class has started;
- sit in the back rows of the classroom;
- refrain from purchasing books at the local bookstores until after the second week of classes; and
- turn off cell phones and pagers before entering the classroom.

3) Those auditors who do not adhere to the above requirements will be asked to leave the program.

4) Campus Parking – Community auditors may park in Lot 21 at the intersection of Faculty and FitzRandolph Roads (near Jadwin Gymnasium) and take the shuttle to the heart of the campus and the Frist Campus Center. The shuttle runs from 5:00 a.m. until 9:00 p.m., with service at 5 to 10 minute intervals.

5) No free access to Firestone Library. For the current fee schedule please contact the Firestone Library Access Office at (609) 258-5737.

6) No certification is issued for CAP. CAP should not be confused with the Program in Continuing Education, which entitles an individual to course credit and most of the privileges given a fully enrolled student, at a cost of \$4,286 per course.

7) “Blackboard” is available for CAP registrants if the professor has made course material available to them. Contact the CAP office to gain access.

8) Any change in course selection must be made through the CAP office.

9) To receive a refund, when dropping a course or dropping out of the program, an auditor must notify the CAP office “**in writing**” within the first two weeks of classes.